

RECORD OF PROCEEDINGS

CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS

August 20, 2024

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Office, 2325 S. Wabash Street, Arapahoe County, Colorado, at 6:00 pm on August 20, 2024.

PRESENT

Mark Lampert – Chairman
Bradley Rastall – Vice Chairman
Ken Jensen – Secretary/Treasurer
Candace Merrell – Director
Lisa Glenn – District Manager
John Engel – Assistant Manager
Elizabeth Marsh – Office Manager
Darryl Farrington – Semple, Farrington, Everall & Case PC
Greg Kennedy – Morgan Stanley
Taylor Young – Morgan Stanley
Jacob Jasperson – Utility Metering Solutions

Chairman Lampert called the regular meeting to order at 6:05 pm.

The Board unanimously approved the agenda.

The Board unanimously excused Asst Secretary/Treasurer Frederick Norman.

Mr. Young and Mr. Kennedy with Stanley Morgan addressed the Board to present information on Morgan Stanley's Government Entities Specialists ability to assist with diversifying the District's investments. The Board thanked Mr. Kennedy and Mr. Young for their time and they left the meeting at 6:29 pm.

Mr. Jasperson with Utility Metering Solutions addressed the Board to present information regarding the installation of the meter system upgrade and answer any questions the Board had on the timeline and process for the meter system upgrade installation. The Board thanked Mr. Jasperson for his time and he left the meeting at 6:57 pm.

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON August 20, 2024; CONTINUED

The Board unanimously approved the July 2024 Financial Report and the July 2024 Payment of Bills in the consent agenda. Chairman Lampert pulled the July 25, 2024, minutes to update the verbiage regarding the public hearing to include that no written objections were filed and no members of the public were present at the hearing. The Board unanimously approved the July 25, 2024 minutes subject to those corrections.

Chairman Lampert opened and closed the meeting for public comment at 7:13 pm since there were no members of the public present.

Mr. Engel presented Mr. Hein's engineering report:

Developer Projects

- Arcadia Development: Construction of water and sewer mains is complete in the eastern half of the project except for the portion occupied by the building that is being demolished. Demolition is expected to be completed by the end of August and the remainder of the water and sewer mains will be installed.

Capital Improvement Projects

- Evans Court Waterline Replacement: Merrick waiting on Denver Water comments.
- Valentia Water Meter Vault: Merrick is preparing bidding documents to issue approved plans for public bid.
- Valentia Sewer CIPP: C&L will return to the site to complete the SpectraShield lining as soon as they have availability.
- Dayton St Sewer Mississippi to Iowa: Merrick is preparing base sheets, construction drawings, and design.

Mrs. Glenn presented the Manager's report:

- SDA Conference – Mrs. Glenn provided the Board with the SDA conference schedule. The Board unanimously elected to hold a Special Meeting to review Secretary/Treasurer Jensen's SWOT Analysis for the District on September 11, 2024 at 7:30 pm at the Keystone Resort.
- Commercial Sewer Tap Fees/Rate Study – Mrs. Glenn presented additional information to the Board regarding the rate study. The Board has authorized Mrs. Glenn to acquire bids from several firms for the cost to perform a rate study for the District.
- Construction Projects Worksheet – Mrs. Glenn updated this spreadsheet for the Board. Updates were also presented during the engineering report.
- 2673 S Lima St - Xcel Energy has supplied an option agreement that Mr. Farrington reviewed and the agreement was supplied to the Board for review. The Board directed Mrs. Glenn to see if the time options could be removed from

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the agreement.

- Fox Crossing Property in Huntington Estates – This parcel is owned by the District and has been used as a park by the Huntington Estates HOA. The HOA has reviewed the license agreement and countered to continue to maintain the parcel if the irrigation water charges are waived. The Board agreed to waive irrigation water charges up to 120,000 gallons annually, and any usage above that will be paid by the HOA plus the monthly service fee. The HOA must also pay for the annual testing of the backflow device and provide a certificate of insurance with the District named as additional insured. A revised license agreement will be provided to the HOA.
- 8501 E Iliff Ave – Mrs. Glenn received an engagement letter for the appraisal and has given a copy to Mr. Farrington to review.
- Employee Handbook – Revisions have been made to the employee handbook regarding testing reimbursement for water and collections licensing, the anti-violence section, and the grace period for being late. The Board unanimously approved the revised employee handbook.
- Zam Zam Grease Trap – The fine assessed on 6/30/24 for \$5,625.00 has been paid. A fine of \$6,600.00 was assessed 7/31/24. The grease trap is still not connected to internal plumbing.

There being no further business to discuss, the Board unanimously voted to enter into executive session pursuant to CRS 24-6-402(4)(b) to discuss specific legal issues with the District's general counsel Darryl Farrington, concerning the District's water agreement with the Cherry Creek Country Club and its HOA's. The Board entered into executive session at 8:23 pm. This executive session is not required to be recorded, and the recorder was turned off.

Chairman Lampert declared the Board out of executive session at 8:56 pm.

There being no further business, the Board unanimously voted to adjourn at 8:57 pm.

READ AND APPROVED _____ DATED _____